

Project Health Check Score Criteria

Area	R	A	G
Project Governance	Project information provided does not show governance is in place.	Project governance has been documented but it is not being applied in practice.	Project governance has been documented and is being applied in practice.
Definition of Requirements	Requirements have not been defined. Requirements have not been documented.	Requirements have been documented but not well defined.	Requirements have been documented and well defined.
Supplier Management	No contact with the Supplier Management team has been made if required.	Contact with the Supplier Management team has been made if required but management has been poor.	Supplier Management involved if required and management has been successful.
Risk	Project risks not identified. Project risks not formally documented. Mitigating actions not formulated.	Risks identified and documented but poorly managed.	Risks identified, documented and well managed.
Benefit Delivery	Benefits not identified. Benefits not delivered.	Benefits identified with potential risk of delivery target date not being met. Benefits identified and partially delivered.	Benefits identified and on track for target delivery date. Benefits identified and delivered.
ROI	ROI not delivered for the project.	ROI with potential risk of not being delivered within timescales.	ROI met within timescales. No ROI identified for the project.
Adherence to Scope	Scope not well defined. Project not adhering to scope.	Project scope defined and partial adherence to it.	Scope well defined and full adherence to it.
Quality Assurance	Systems not in place to ensure customer 'acceptance criteria' is met. Products delivered do not meet customer's 'acceptance criteria'.	Poor systems in place to ensure customer 'acceptance criteria' is met. Products delivered partially meet customer's 'acceptance criteria'.	Systems in place to ensure customer 'acceptance criteria' is met. Products delivered meet customer's 'acceptance criteria'.
Project Delivery (timeframe)	Project not on target to deliver on time in line with project plan. Project not delivered on time in line with project plan.	Risk of project timescales slipping.	Project delivered on time in line with project plan.
Project Cost	No confirmed project budget. Project over budget.	Risk of over spend identified and escalated.	Project on budget.